



**DESERT MANAGEMENT**  
*A Professional Association Management Company*

**ASSOCIATION DOCUMENTS REQUEST FORM**

Date Request Submitted: \_\_\_\_\_ Association Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Association Address: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

**SELECT ALL DOCUMENTS WITH A " ✓ "**

Balance Sheet plus  \$25.00 per Month  
Income Expense Statements

Board Meeting Minutes  \$5.00 Each Set  
Month(s) Requested: \_\_\_\_\_

Covenants, Conditions & Restrictions  
(CC&R's)  \$35.00  
Articles of Incorporation  \$10.00  
Annual Budget  \$10.00  
Reserve Study  \$20.00  
Rules & Regulations  \$15.00

By-Laws  \$10.00  
Audit  \$20.00  
Minutes  \$5.00 per month  
Other  \$25.00 labor per person  
\$0.20 per page for copies

Make checks payable to: Desert Management.  
All requests accompanied by payment are processed within 7 business days.

**BY MY SIGNATURE BELOW, I HEREBY STATE:**

That I am authorized to obtain the documents herein requested that this request is made for the stated purpose and is in good faith and for a proper purpose and that my request is relevant to the herein stated purpose.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

