

**SUNRISE PALMS HOA**  
**ARCHITECTURAL VARIANCE REQUEST APPLICATION**

**SOLAR TUBES**

Please Print

Homeowner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Sunrise Palms Address \_\_\_\_\_ Unit #: \_\_\_\_\_

Homeowner's E-mail: \_\_\_\_\_

Name of Installation Company: \_\_\_\_\_

Installation Contractor's name: \_\_\_\_\_

CA contractor's license #: \_\_\_\_\_ City of PS business license #: \_\_\_\_\_

All homeowners requesting a variance are required to check with the City of Palm Springs Building and Safety Department to ascertain if a permit is required. Permit is obtained at homeowner's expense. Upon completion of the work, homeowner must submit a copy of the signed-off final inspection permit with the HOA office. It is the responsibility of the individual homeowner to disclose all modifications to future buyers of the unit.

**Solar Tubes:** Any work performed that affects the integrity of the roof will require a follow-up inspection by the HOA's licensed roofing inspector, Peak Roofing.

**NOTE:** The roof inspection is a visual inspection only. There is no guarantee that the roof, duct work will not leak. Any repairs to the roof for leaks determined to a result of homeowner modifications will be billed to the homeowner.

Fees: A \$100 HOA inspection fee is to be remitted with this application. (\$85 is the inspection and \$15 is for filing fee.)

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Installer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**RESERVED FOR HOA ONLY**

Variance request approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Final HOA inspection of installation by: \_\_\_\_\_ Date: \_\_\_\_\_

Final signed-off permit received at HOA by: \_\_\_\_\_ Date: \_\_\_\_\_